



# **POLICY**

# **WATER SAFETY PROCEDURE**

**National Quality Standard:  
Regulation: 188.(2) iii; 100; 101  
DECD: DECD Water Safety Procedure 15/02141**

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## **1. TITLE**

# **WATER SAFETY PROCEDURE**

## **2. SCOPE**

This procedure applies to all educators, other staff working at the children's centre and volunteers.

## **3. PURPOSE**

To outline the procedures that apply to managing water safety, including safety during and water based activities on site and on excursions.

## **4. DEFINITIONS**

### **Supervision:**

- Ensuring children's safety is protected in the service environment. Educators need to be alert to and aware of the risks and hazards and the potential for accidents and injury throughout the service not just within their immediate work area. This definition includes situations that present a higher risk of injury such as on an excursion near a road or water.

### **Hazard:**

- A situation or thing that has the potential to harm a person, property or thing. For the purpose of this procedure exposure to risks associated with water such as swimming pools, baths, water storage containers including vessels used for water play activities, ponds or poor drainage which allows water to pool are included in this definition.

## **5. POLICY DETAIL**

- Children must be supervised at all times when having access to any water hazards.
- Where a water vessel is used for water play by children the vessel is to be emptied immediately after use and stored in a manner that prevents the vessel filling with water when not in use or covered so that children cannot access it.
- If children are taken on an excursion where there is a significant water hazard educators are to conduct a risk assessment in accordance with the requirements of Regulation 100 and 101 of the Education and Care Services National Regulations 2011 prior to making a decision to attend.
- Children will have safe access to clean and cool drinking water at all times. The level of cool will depend on the weather.
- Rules around water safety at the centre and during centre events will be discussed with the children as part of the curriculum.